CMS Mid-Year Self-Review Acknowledgment

1. Log in to the CMS website using your EAD credentials: https://dallasisd.csod.com

2. Under MY PERFORMANCE REVIEW TASKS, select "CMS Action Required: Complete Mid-Year Review"

3. Scroll to the bottom of the Mid-Year Review Overview and click **GET STARTED**.

4. Select a rating for each of the **Competencies/Indicators,** by selecting the corresponding number, and add comments as needed. For more information about the indicators and rating scale, please see the CMS Guidebook here.

5. Click **SAVE and EXIT** to save the review as a draft or click **SAVE AND CONTINUE** to continue.

6. Select a rating from the drop-down menu for each of the **individual goals**, and